



**PestPac**  
by WORKWAVE®

# Great Forms to Grow Your Business

Make any Form Work the Way You Work

# PestPac Forms

## Great Forms to Grow Your Business

Make any form work the way you work

PestPac Forms help you accelerate your revenue growth



Close agreements faster to **grow sales**



Create documents that **enhance** the way you run your business



Provide **greater customer service**



Integrate with PestPac/PestPac Lite to **speed time to invoice and cash**

# Forms that Enhance Your Business Process

PestPac Forms that **Reinforce Your Image ...**

- ✓ Proposals
- ✓ Sales Contracts
- ✓ Quality control forms
- ✓ Checklists
- ✓ Inspection
- ✓ Estimates
- ✓ Other mandatory company forms



Your Branding



Your Image




Your Business

# PestPac – Residential Contract

## Easy experience for techs:

- ✓ Best used with customers that will view on line
- ✓ Plan options for upsell
- ✓ Easily understand cost and calculations
- ✓ Select services from drop down list
- ✓ Includes Terms & Conditions and signature fields

### Residential Contract



**TARGET  
Pest Control**

123 Main Street  
South Plainfield, NJ 07080

(732)-555-1254  
1-888-TARGET1

targetpest.com  
contact@targetpest.com






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#### Customer Information

Company Name:	Billing Contact:
Billing Address:	
Billing Phone Number:	Billing Email Address:
Service Professional:	

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#### Service Provided

<input type="checkbox"/> Mice	<input type="checkbox"/> Ants	<input type="checkbox"/> Mosquitos	<input type="checkbox"/> Termites	<input type="checkbox"/> Cockroach
				

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#### Service Location

<input type="checkbox"/>	Service Name:				
<input type="checkbox"/>	Visits:	Initial:	Cost Per Visit:	Tax:	Total:
<input type="checkbox"/>	Service Name:				
<input type="checkbox"/>	Visits:	Initial:	Cost Per Visit:	Tax:	Total:
<input type="checkbox"/>	Protection Plan Name:				
<input type="checkbox"/>	Frequency:	Monthly Cost:	Tax:		

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Subtotal:	Discount:	Grand Total:
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#### Terms & Conditions

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#### Exclusions

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#### Warranty





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Employee Signature	Date
Customer Signature	Date

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#### Affiliations







# PestPac - Commercial Contract

Detailed view of services for the customer, ease of input for the tech:

- ✓ Professional look with quick view of job details
- ✓ Easily understand costs, calculations, T&C's
- ✓ Supports multi-location
- ✓ Checkboxes for activities; drop downs for service professional

662 Conway Road Edison, NJ 08837 | (732)-555-7209 | acmepestcontrol.com



**COMMERCIAL CONTRACT**

### CUSTOMER INFORMATION

Name:  Account Number:

Billing Address:

Phone Number:  Email Address:  Service Professional:

**Pest Activity (Check all that apply):**

<input type="checkbox"/> Ants	<input type="checkbox"/> Bed Bugs	<input type="checkbox"/> Bees	<input type="checkbox"/> Beetles	<input type="checkbox"/> Bottle Flies
<input type="checkbox"/> Fleas	<input type="checkbox"/> Mosquitos	<input type="checkbox"/> Centipedes	<input type="checkbox"/> Crickets	<input type="checkbox"/> Earwigs
<input type="checkbox"/> Silverfish	<input type="checkbox"/> Roof Rat	<input type="checkbox"/> American Cockroach	<input type="checkbox"/> House Spiders	<input type="checkbox"/> Weevils

### JOB DESCRIPTION

Location Address 1:

Square Footage:  Cost:  Total:

Location Address 2:

Square Footage:  Cost:  Total:

Location Address 3:

Square Footage:  Cost:  Total:

### TERMS & CONDITIONS

- 1) This estimate is an approximation and is not guaranteed. The estimate is based on information provided from the client regarding project requirements. Actual cost may change once all project elements are finalized or negotiated. Prior to any changes of cost, the client will be notified. Estimate valid for 30 days.
- 2) **Services**  
Upon acceptance, we will perform the services described in the estimate. Any additional services requested by you and not covered by the estimate will incur additional charges.
- 3) **Changes**  
Changes in the specifications, quantities, schedule or other aspects of the services that are requested or approved do not become binding unless accepted in writing. Any such changes may result in additional or increased charges, and you agree to pay such increased charges.
- 4) **Payment**  
Unless explicitly agreed prior to commencement of work, payment will be due in full upon completion of the work or services provided. Where an estimate has been provided, the full amount, less any payments already made, is payable. Where an estimate has not been provided, The Company's agent will advise the customer of the amount due and will post a detailed receipted invoice within 72 hours.

### EXCLUSIONS

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### WARRANTY


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Employee Signature  Customer Signature

# PestPac – Fumigation Checklist

Extend your use of documents beyond sales purposes

- ✓ Personalized for customers
- ✓ Customers verify, complete and sign-off before work
- ✓ Integration for pre-fill of information
- ✓ Radio buttons for fast selection


BUGSHIELD  
53 Thompson Blvd. • Jamesburg, NJ 08831 • (732)-555-0000 • bugshield.com

Fumigation Checklist

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**Customer Information**

Name:

Address:

Phone Number:  Email Address:




Account Number:  Date of Service:

\_\_\_\_\_, the fumigation of your home requires preparation in order to be successful. Please review and fill out this form on the day of your fumigation before signing and sending back to us.

In order for fumigation to begin, we must have this completed form the day of the service.


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**Before Fumigation**

Action	Yes	No	N/A
 I have made arrangements for overnight accommodations for myself, family, and/or pets.			
 Cut back foliage at least 18 inches			
 Water foliage near my home			

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**Day of Fumigation**


Action	Yes	No	N/A
 My keys have been placed in a safe place or dropped off at your office.			

Action	Yes	No	N/A
 All plants removed from home.			
 People and pets have vacated the home.			
 Food is removed or double bagged			
 Drugs are removed or double bagged			

Prepping your home will result in the best possible fumigation. Once you have acknowledged all of the above, please sign and this form will be automatically sent back to our office!

Customer Signature  Date




BUGSHIELD  
53 Thompson Blvd. • Jamesburg, NJ 08831 • (732)-555-0000 • bugshield.com

# PestPac - Inspection Results

## Quick-Fill Inspection Form:

- ✓ Enables quick documentation of findings and suggestions
- ✓ Integration for pre-fill of information
- ✓ Include images of pest activity
- ✓ Plenty of space for free form comments

**INSPECTION RESULTS**

**THUMBS UP PEST CONTROL**

**CUSTOMER INFORMATION**

Name:

Address:

Phone Number:  Email Address:

Account Number:  Inspector:

Findings:

Recommendations:

**IMAGES**

Optional Image, Customer Drawing or Specs

Comments:

Optional Image, Customer Drawing or Specs

Comments:

Optional Image, Customer Drawing or Specs

Comments:

5690 ROUTE 79 | MARLBORO, NJ 07746 | (732)-555-3910 | THUMBSUP-PESTCONTROL.COM

5690 ROUTE 79 | MARLBORO, NJ 07746 | (732)-555-3910 | THUMBSUP-PESTCONTROL.COM

# PestPac - General Household Pest

## Simple General Household Pest Form:

- ✓ Integration of pre-fill of information
- ✓ Include Standard Terms & Conditions
- ✓ Field types include signature, date and free form text

**GENERAL HOUSEHOLD PEST CONTROL CONTRACT**

COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_  
PHONE NO. \_\_\_\_\_ TYPE OF LICENSE \_\_\_\_\_ LICENSE # \_\_\_\_\_  
CONTRACT NO. \_\_\_\_\_ DATE \_\_\_\_\_  
CUSTOMER \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PROPERTY ADDRESS OF STRUCTURE(S) SERVICED \_\_\_\_\_  
STRUCTURE(S) SERVICED \_\_\_\_\_

This Contract is limited to the prevention and control of the following pests:  
\_\_\_\_\_

This Limited Retreatment Contract between Company and Customer applies only to the Structure(s) listed above. This Contract does not apply to other buildings or structures at the Property Address unless specified in writing.

**Company will provide services for prevention and control of the pests specified above only.** This Contract does not include any service for control of, prevention of, or to prevent damage by, any wood destroying organism.

**1. SERVICES**  
Company will provide the necessary services to prevent or control the specified pests. The Company has the discretion to use the types of products and services which, in its sole judgment, are appropriate to achieve prevention and control. If products are applied, the application will be in accordance with the directions of the manufacturers of the chemicals, U.S. EPA registered labels, and the requirements of federal and state laws and regulations.

**2. PERFORMING THE WORK**  
Company will exercise reasonable care while performing any work. Under no circumstance or conditions shall Company be responsible for damage caused by Company at the time the work is performed.

**3. RENEWAL FEE & INSPECTION**  
This Contract will renew on an annual basis unless either party gives notice in writing, at least thirty (30) days prior to the anniversary date, of its election not to renew the Contract. The renewal fee for the first year is \$ \_\_\_\_\_. The Company reserves the right to adjust the renewal fee annually. Customer shall have the right to terminate this Contract, notwithstanding the thirty (30) day notice requirement, upon receipt of Company's notice of increase in fees.

**4. CHANGE IN LAW**  
This Contract shall be interpreted, regulated and adjudicated in accordance with applicable federal, state and local laws and regulations as they exist at the time this Contract is executed. Should any federal, state or local law or regulation change regarding the Company's services or treatment, Company is authorized to take whatever steps are necessary to be in compliance with said laws.

**5. NON-PAYMENT**  
Customer agrees to pay Company's invoices upon receipt. Company reserves the right to terminate this Contract if payment is not received within thirty (30) days of the date of invoice. In the event legal action is necessary to collect any amount due Company, Company shall be entitled to recover from Customer all reasonable costs of collection, including reasonable attorney's fees and expenses, in addition to any outstanding amounts due Company.

**6. LIMITATION OF DAMAGES**  
Company makes no warranty or guarantee that pests will not invade the structure after its services. Company is not responsible for any damages for loss of use, loss of income, or other consequential, personal injury or economic damages, including from insect bites, stings, or infestation. Company disclaims any liability for special, incidental or consequential damages. **THERE ARE NO GUARANTEES OR WARRANTIES, EXPRESSED OR IMPLIED, EXCEPT THOSE SPECIFICALLY STATED HEREIN. THERE ARE NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** Company's responsibility is limited to retreatment of the Structure as noted above. Company bears no responsibility to inspect for, treat, repair or to pay to repair damage caused by any wood destroying organism.

**7. CUSTOMER OBLIGATIONS**  
A. Company's liability under this Contract will be terminated if Company is prevented from fulfilling its responsibilities under the terms of this Contract by circumstances or causes beyond the control of Company.  
B. Pests may be attracted by conditions solely under the Customer's control. Customer shall follow Company's recommendations and advice regarding pest prevention and control.

**8. ENTIRE CONTRACT**  
Attachment(s), if any, together with this Contract signed by Company and Customer at the time the Contract is entered into, constitutes the entire Contract between the parties and no other representations or statements, whether oral or written, will be binding upon the parties.

**9. CHEMICAL SENSITIVITY**  
If Customer or other occupants of the structure(s) or adjacent buildings believe they are or may be sensitive to pest control products or their odors, Customer must notify Company in writing, in advance of treatment, including whether Customer or other occupants have consulted with a medical doctor or other healthcare provider regarding such sensitivity. Company reserves the right, upon receipt of such notification, to deny or terminate service.

**By signing this Contract, I, the Customer, certify that I have read and fully understand the provisions on the front and back of this Contract, and the attached diagram, with all its terms and conditions without limitations, and it being specifically understood that the Company and the undersigned are bound only by the terms of this Contract and not by any other representation(s) oral or otherwise.**

Customer \_\_\_\_\_ Date \_\_\_\_\_ COMPANY Representative \_\_\_\_\_ Date \_\_\_\_\_



# PestPac - Simple and Basic

## Simple Basic Form:

- ✓ Demonstrates possible field types
- ✓ Pre-filled customer information
- ✓ Open text field
- ✓ Includes dates, radio buttons, checkbox, signature, and image options

The screenshot displays the PestPac Simple Basic Form interface. At the top, the Field Service Company logo is centered, with the address "32 Jackson Street | South River, NJ 08882 | (732)-555-0928 | fieldservicecompany.com" below it. The form itself is a white box with a dark border, containing various input fields and controls. A red warning message "THE BELOW TOOLTIPS ARE FOR DEMO PURPOSES ONLY:" is positioned at the top right of the form area. The form fields include: "Client Name:" (text input), "Technician:" (dropdown menu with "Select Technician" selected), "Yard Size:" (dropdown menu with "Select Yard Size" selected), "Square Feet:" (numeric text input), "Price/Square Foot:" (currency text input), "Total Price:" (currency text input), "Date:" (date picker), "Paid:" (radio buttons for "Yes" and "No"), "Recurring:" (checkbox), "Signature:" (signature text input), "Notes:" (multiline text input), "Image 1:" (image upload area), and "Image 2:" (image upload area). Each field is accompanied by a vertical tooltip describing its type and requirements.

Client Name:  | **THE BELOW TOOLTIPS ARE FOR DEMO PURPOSES ONLY:** Textbox. Prefilled from Service Contact Name. Required.

Technician:  | Dropdown. Technician Lookup. Prefilled from Technician Name.

Yard Size:  | Dropdown. Values set in PDF.

Square Feet:  | Textbox. Numeric. 1 decimal place.

Price/Square Foot:  | Textbox. Currency. 2 decimal places.

Total Price:  | Textbox. Currency. 2 decimal places. Calculation: Sq Ft \* Price/SqFt.

Date:  | Textbox. Date picker.

Paid: Yes  No  | Radio Button. Yes/No.

Recurring:  | Checkbox.

Signature:  | Signature. Required.

Notes:  | Multiline Textbox. Smaller font.

Image 1:  | Image 2: